



LIVINGSTON COUNTY FISCAL SERVICES
LIVINGSTON COUNTY, MICHIGAN
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RFP-LC-24-02
Automotive Fleet Management Services

ADDENDUM #1

The purpose of this addendum is:

- to communicate questions received, and the answers to those questions.

QUESTIONS	ANSWERS
What fuel card is the county currently using?	Wex.
Is the county looking to move away from Wex?	No.
Please elaborate on 1.7 Category D: GPS Tracking System as it relates to two-way communication.	Livingston County is looking for GPS tracking, speed, unsafe behavior alerts, not wearing seat belts, etc. Livingston County is not looking to be able to communicate with the drivers.
Does the county want parameters on the vehicles, or want to change engine parameters live?	No.
Are there any glaring items you are missing for telematics?	No.

<p>Has the county considered including electric vehicle (EV) options in this project?</p>	<p>If you have experience with EVs please include this information in your proposal response. Livingston County does not currently operate any EVs, but the awarded contractor can provide this offering to other public entities in the State through the cooperative CoPro+ Program. It is our understanding that there is a push for schools, counties, and municipalities to expand their EV fleets, and the resulting contract could be used as a contract vehicle to assist them.</p>
<p>Enterprise is the current fleet provider. Are you currently using an AVL platform/software in conjunction with Enterprise fleet management?</p> <p>Are you looking to self-install the AVL units or have them professionally installed?</p>	<p>Livingston County currently has Geotab telematics through Enterprise. Geotab includes the Automatic Vehicle Locator (AVL) function, among other vehicle data like speed and G-force. If an alternative to Geotab is proposed, the AVL function should still be incorporated into the telematics system.</p> <p>The current Geotab system is a plug-and-play device that plugs into the OBD-II port. If the same installation method is used, then Livingston County can self-install. If the installation is more complex and requires wiring, then Livingston County would need professional installation.</p>
<p>Due to an existing cooperative contract Vendor has with the State of Michigan, Vendor cannot agree to enter into a resulting contract from an award of this RFP to be a Statewide Cooperative Contract. Will the County agree to limit the resulting contract to just be between the Vendor and the County alone and not be a statewide cooperative contract?</p>	<p>No.</p>
<p>If a vendor is unable to remit the 2% fee to MAC, will that vendor be able to bid?</p>	<p>No.</p>
<p>Can a vendor choose to not include a 2% fee?</p>	<p>The 2% administrative fee is required to be remitted, no exception. We have had vendors that have been part of the program that have chosen to absorb the 2% fee in their pricing because they receive the benefit of having to not put</p>

	<p>together other public bids, which in turn saves them time and cost. We have also had other vendors that have simply added the 2% to their overhead. Either way, it is required.</p>
<p>Can you explain exactly how the fee should be applied? Monthly, one time, annual?</p>	<p>The vendor will be contacted by MAC on a quarterly basis for all of its self-reported sales and the 2% will be applied to all sales and services made to entities using the contract.</p>
<p>Will the 2% administrative fee be paid by our company to MAC, or will Livingston County be withholding 2% and pay MAC directly?</p>	<p>The 2% administrative fee will be paid by the vendor to MAC.</p>
<p>Would you like our suggestion on how we pay other buying cooperatives?</p>	<p>Sure, please propose your solution in your response.</p>

The bid due date remains May 29, 2024 by 2:00 p.m. EST.

ACCEPTANCE/ACKNOWLEDGEMENT OF ADDENDUM #1

RFP-LC-24-02

Automotive Fleet Management Services

To be signed and returned with proposal submission.

Company:	Date:
Authorized Signature:	
Printed:	