

LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

MEETING MINUTES

DATE: January 13th, 2026 at 12:00pm

Jury Assembly Room B, 204 S. Highlander Way, Howell, MI 48843

Members Present: Sheriff M. Murphy, Judge M. McGivney, Judge D. Bain, Unadilla Police Chief D. Russell, Prosecutor C. Henry, Chief Public Defender K. Groenhout, Clergy C. Skiles, Commission J. Drick, Media K. Rogulski, d. Shaw and CMH C. Conklin

Members Absent: Clergy C. Skiles, Probation Supervisor M. Boyden, Business Community C. Griffin, and MI Works D. Awrey

Others Present: Specialty Courts & Programs Administrator S. Applegate and District Court Administrator M. Lutz

1. CALL TO ORDER

The meeting was called to order at 12:00pm by Sheriff Murphy

2. ROLL CALL

Introductions of all members, non-members, and public

3. INTRODUCTION OF GUESTS (if applicable)

-Commissioner Jay Drick

4. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: J. Drick

Seconded by: D. Shaw

MOTION CARRIED (7-0)

5. APPROVAL OF MEETING MINUTES

Approval of 10.7.2025

Meeting Minutes

Moved by: K. Groenhout

Seconded by: Chief D. Russell

MOTION CARRIED (7-0)

6. REPORT OF CHAIRPERSON

-Sheriff Murphy let everyone know that H. Vontom was unable to make it to the meeting because she is ill but still cranking away with the GED program.

-Sheriff Murphy discussed that D. Awrey had replied to the meeting reminder e-mail and had said she was unable to make the meeting and asked if the members could send designees to the meeting. Sheriff Murphy did not believe that designees were allowed per the by-laws. Sheriff Murphy asked S. Applegate to send him the by-laws so we could look into this.

7. REPORT OF COORDINATOR

-S. Applegate covered K. DeLamielleure's update because she is home with her sick child.

-S. Applegate reported that the number of Thinking Matters in the jail numbers have been low over the last couple months. S. Applegate, K. DeLamielleure, M. Boyden, and L. Boschma from Key had a Teams meeting to discuss the low enrollments. M. Boyden had looked up the number of sentencings that had occurred over the previous couple of months, and the number of sentencings had been very low due to holidays and jury trials. Upon discussion, it was decided to put the women's group on hold until we get more referrals. In December, we were able to start the men's group back up. M. Boyden was very confident that we would see an increase in referrals in January with the sentencing returning to a normal amount after the holidays. S. Applegate, K. DeLamielleure, M. Boyden and L. Bosch will continue to meet monthly to ensure we get referrals and start the female group back up as quickly as we are able.

-S. Applegate let the team know that we were able to cancel the meeting to discuss the grant in March because the grant will not be due until June. This means that we should be able to discuss the grant at the April meeting.

REPORT OF ADMINISTRATOR

-S. Applegate discussed the Q1 report: C01-Thnking Matters is slightly lower than predicted for Q1 at 15%. There are several factors that could be playing into this including a reduction in the number of sentencings in this quarter due to various holidays and volume of circuit court jury trials. These same reasons could be contributing to the slightly lower number of referrals in Z00-Individual and I22-Substance Use Assessments. G18-TREM continues to be a struggle for us to get enough referrals to conduct a group. We will continue to monitor this to see if we will continue to keep this group for FY27. However, G18-Outpatient Substance Use Group (Key II) is currently trending much higher than the predicted number of new enrollments at a 40% utilization rate in Quarter 1.

-S. Applegate updated the members on the Pre-trial Sub-Committee meetings. S. Applegate brought everyone's attention to the Timeline that the sub-committee had been following. S. Applegate talked a little bit about the needs assessment and how we would qualify for Community Corrections funding which would most likely be enough to fund a part-time position.

-S. Applegate discussed where we are at presently on the timeline. The December meeting had the Oakland County Pre-trial Services team come to talk to our sub-committee. S. Applegate passed around some printed materials from Oakland County that described all of their services. We discussed doing something similar in the future here in Livingston County.

-D. Bain talked about how informative the presentation was by Oakland County and stated how it is a "one stop shop".

-Sheriff Murphy asked about using the residential services of TRI-CAP. S. Applegate said that we do have the funds to do that and it was discussed that S. Applegate would develop a process to be able to refer potential probationers to TRI-CAP.

8. MOTIONS FOR CONSIDERATION

Motion to approve Q1 Report

Moved by: D. Bain

Seconded by: C. Henry

MOTION CARRIED (7-0)

9. BOARD MEMBERS' UPDATES

-Commissioner Drick talked about how the County has opioid settlement funds available. He inquired about if there was a sober living house for males in Livingston County. C. Conklin talked about how there are two womens sober living homes but no male sober living home at this time in Livingston County.

-C. Conklin shared news that the lawsuit with the State regarding privatizing public mental services was successful. In addition, CMH will be starting the mobile crisis team which will have peers and case managers who will be able to report to any mental health crisis. It will be open to everyone and will be 7 days a week.

-D. Bain talked about how the number of cases in District Court were up 5% this year and M. McGivney said that Circuit Court is up 8%.

10. NEXT MEETING

April 14th, 2026 at 12:00pm

11. CALL TO THE PUBLIC

None

12. ADJOURN

Chairperson Sheriff Murphy adjourned the meeting.

Moved by: D. Bain

Seconded by: Chief D. Russell

MOTION CARRIED (7-0)