

**HILAND LAKE IMPROVEMENT BOARD
MARCH 2, 2021
MEETING MINUTES**

CALL TO ORDER

The meeting was called to order by chairperson Dennis Brennan at 3:08 PM at Putnam Township Hall. The meeting was held electronically subject to the requirements of the Open Meetings Act, as amended by 2020 PA 228. Meeting was noticed in accordance with the Open Meetings Act (P.A. 1976. No. 267).

ROLL CALL

MEMBERS PRESENT: Dennis Brennan, Charlie Gabbard, Doug Helzerman, Brian Jonckheere, Valerie Niemiec

MEMBERS ABSENT: None

ALSO PRESENT: Mitch Dempsey

OLD BUSINESS

1. Review of draft Resolution to set a public hearing meeting date, including discussion of cost elements and structure of Exhibit A: HiLand Lake Aquatic Plant Control Proposed Budget. Dempsey stepped in as Drain Commissioner designee at 4:00 p.m. upon departure of Jonckheere. **Motion by Niemiec, supported by Brennan, to approve, as amended, RESOLUTION TO AUTHORIZE THE SCHEDULING OF THE PUBLIC HEARING ON THE ESTABLISHMENT OF ASSESSMENT ROLL FOR HILAND LAKE. Roll call vote: Yays: Gabbard, Dempsey, Helzerman, Niemiec, Brennan. Nays: None. MOTION CARRIED.** This Resolution establishes the date of public hearing for the Hiland Lake Improvement Program for March 30, 2021 at 6:00 PM at Putnam Township Hall, a hybrid of Zoom and in-person public participation as allowed by MDHHS at that time.

NEW BUSINESS

1. Review of timeline identifying March 16, 2021 as the latest date to mail and publish notice of the meeting. Dempsey will draft letter to residents.
2. Niemiec, Brennan and Gabbard will contact residents who own multiple parcels to discuss parcel combination options that may apply to them, and estimated assessment costs of \$300 for built or buildable lake lots, \$225 for unbuildable lake access lots, and \$100 for all backlots with unique parcel numbers. Brennan will contact legal counsel to discuss what happens if owners do not follow through on parcel combination intentions that resulted in lower assessment.

CALL TO PUBLIC

Opened at 4:27PM

Closed at 4:27PM

ADJOURNMENT

Motion was made by Brennan and supported by Helzerman to adjourn the meeting at 4:34PM. MOTION CARRIED.

The next meeting of the HLIB is scheduled for Monday, March 16 at 3:00PM.

Submitted by Valerie Niemiec, Secretary

**RESOLUTION TO AUTHORIZE THE SCHEDULING OF PUBLIC HEARING ON THE
ESTABLISHMENT OF ASSESSMENT ROLL FOR HILAND LAKE**

At a meeting of the Hiland Lake Improvement Board held electronically using the zoom application on the 2nd day of March 2021 at 6:00 PM local time.

Hiland Lake Board Members: Dennis Brennan, Brian Jonckheere, Doug Helzerman, Charlie Gabbard, Valerie Niemiec

PRESENT: BRENNAN, GABBARD, HELZERMAN, NIEMIEC, DEMPSEY (Drain Commissioner Designee)

ABSENT: NO ONE

The following resolution was offered by member NIEMIEC and supported by member BRENNAN.

WHEREAS, the recreational value of the lake to the riparian owners is improved upon an effective weed control program, and

WHEREAS, a feasibility study was conducted Kieser and Associates, LLC in 2020, and

WHEREAS, a lake improvement project that includes weed control is recommended based on the results of the feasibility study, results of a lake resident survey, and

WHEREAS, cost estimates for implementation of a 5-year lake improvement program have been provided by Kieser and Associates, LLC, and the 2020 feasibility study and

WHEREAS, the Lake Improvement Board has determined the improvement project to be practicable based on their review of the recommendations provided by Kieser and Associates, LCC, 2020 feasibility study and Hiland Lake resident feedback and

THEREFORE, BE IT RESOLVED that the Hiland Lake Improvement Board hereby authorizes the scheduling of a public hearing on the establishment of an assessment roll for Hiland Lake, and

THEREFORE, BE IT FURTHER RESOLVED that the Hiland Lake Improvement Board recommends establishing an assessment roll reflecting an estimated 5-year budget of approximately \$377,770.00 in exhibit A for a lake improvement project, and

THEREFORE, BE IT FURTHER RESOLVED that the Hiland Lake Improvement Board establishes the date of public hearing for the Hiland Lake Improvement Program for March 30, 2021 at 6:00 PM at Putnam Township Hall, a hybrid of Zoom and in-person public participation as allowed by MDHHS at that time.


ADOPTED: **AYES:** GABBARD, DEMPSEY, HELZERMAN, NIEMIEC, BRENNAN
 NAYS: NONE
 ABSENT: NO ONE

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

I, DENNIS BRENNAN, CHAIR of said Hiland Lake Improvement Board, do hereby certify that this is a true and correct copy of a resolution adopted by the lake improvement board at a meeting held on the 2nd day of March 2021. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan 1976, as amended.

IN WITNESS WHEREOF, I have hereunto set my hand, this 2nd day of March 2021.



Dennis Brennan, Chairman
Hiland Lake Improvement Board

Exhibit A

Hiland Lake Improvement Program

Proposed Annual Budget 2021 – 2025

Management Element	Annual Cost	5-Year Cost
Weed Control	\$ 43,360.00	\$ 216,800.00
Habitat Improvement	\$ 3,600.00	\$ 18,000.00
Surveys, Testing, Monitoring	\$ 15,600.00	\$ 78,000.00
Subtotal		\$ 312,800.00
Project Administration (5%)	\$ 3,128.00	\$ 15,640.00
Project Contingency (10%)	\$ 6,256.00	\$ 31,280.00
Feasibility study		\$ 18,050.00
Total 5-year Lake Improvement Cost	\$ 75,554.00	\$ 377,770.00

Five-year assessment total (2021 – 2025) = \$377,770.00

Weed Control:

Plant control activities are proposed to be coordinated under the direction of the lake board's consultant. Proposed weed control management includes aquatic herbicide and algaecide treatments as well as implementation of Diver Assisted Suction Harvesting (DASH). A DASH program pilot study has also been recommended and is included as part of the weed control management activities during the first year of the project. The amount of herbicide use in any given year will depend on the type and distribution of plants in Hiland Lake and Michigan Department of Energy, Great Lakes, and Environment permit conditions.

Surveys, Testing, Monitoring: The consultant would be responsible for preparing bid documents or contract extensions for the plant control program, assisting the lake board with the selection of the plant control contractors, conducting surveys of the lake to determine the scope of work to be performed by plant control contractors, and performing follow-up inspections to ensure work is performed in a satisfactory manner. The consultant would report to the lake board regarding the performance of the plant control contractors, and would make recommendations to the lake board regarding payments to the contractors. The consultant would also be responsible for performing vegetation surveys and water quality sampling.

Habitat Improvement: The proposed habitat improvements include woody debris placement, fish stocking, and an on-line creel census.

Feasibility Study: The improvement board retained a professional consultant to prepare a feasibility study and estimate of cost of the proposed improvements in accordance with Part 309 of the Natural Resources and Environmental Protection Act, Act 451 of 1994.

Administration:

Project administration will include all costs related to meetings, postage, copies, mailings, and legal notices.

Contingency (10%):

In accordance with Part 309 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, a lake board may add not less than 10% or more than 15% of the total project cost for contingent expenses.