PUBLIC NOTICE
MEETING OF THE LIVINGSTON COUNTY
MATERIALS MANAGEMENT PLANNING COMMITTEE (MMPC)
Julie Cribley, Chair

Posted: December 4, 2025

WHAT:	**The Livingston County Materials Management Planning Committee (MMPC)**
WHERE:	**Livingston County Administration Building** **Conference Room #1 – Lower Level** **304 E. Grand River Avenue** **Howell, MI 48855**
DATE AND TIME:	**Tuesday, December 16, 2025, at 10:00 AM**

The Livingston County MMPC is a body of material management and local government representatives tasked with the creation of the Livingston County Materials Management Plan which will regulate solid waste disposal, recycling, composting, and other activities within the County.

NOTE: The next regularly-scheduled meeting of the County MMPC will take place on Tuesday, December 16, 2025 at the location identified above.

Please take note that MMPC meetings are open to the public with notice of these meetings being posted at:

Online: https://milivcounty.gov/planning/mmpc-meeting-dates-official-postings/

In-Person: Livingston County Administration Building and County Clerk's Department.

Any questions or concerns should be directed to the County Planning Department office: Telephone (517) 546-7555.

Livingston County Materials Management Planning Committee

Julie Cribley	Lindsey Kerkez	Eric Kohart
James Tuthill	Kathleen Horning	Richard Burns
Sara Thomas	Paul Sgriccia	James Richey
Brian Jonckheere	Jacob Schlittler	Tim Krause

LIVINGSTON COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE MEETING

Tuesday, December 16, 2025 At 10:00 AM

Livingston County Administration Building
Conference Room #1 – Lower Level
304 E. Grand River Avenue, Howell MI 48843

AGENDA

1. Call to Order and Introductions
2. MMPC Roll Call
3. MMPC Determination of Quorum
4. Additions to the Agenda
5. Adoption of Agenda
6. Approval of Minutes of Prior Meeting – October 28, 2025, No November 18 Meeting (canceled)
7. General Public Comments
8. Agenda and Discussion Items
    a. Special Guest Presentation – "Make Food Not Waste" – Danielle Todd & Aubree Carlisle, Food Waste Specialist at MI EGLE
    b. EGLE Grant Application/Agreement Update - Rob Spaulding
    c. County Materials Management Plan (MMP) Consultant Update - Julie Cribley and Rob Stanford, Krista Belcher (tentative)
    d. SEMCOG Material Management Plan Support Work Update – Nikki Hartley (SEMCOG)
    e. Approval of 2026 MMPC Meeting Calendar
9. Announcements: Next Meeting – Pending 2026 Meeting Calendar Approval: Tuesday, January 27, 2026 @ 10 AM – Major Order of Business: Annual Election of Officers
10. Additional Public Comments
11. Adjournment

DRAFT

LIVINGSTON COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE

MEETING MINUTES

Held at:

304 E. Grand River in Howell MI 48843

Conference Room 1 (Administration Building Downstairs)

October 28, 2025, 10:00 AM

MATERIALS MANAGEMENT PLANNING COMMITTEE			
MEMBERS PRESENT:	Julie Cribley Jacob Schlittler Sara Thomas Richard Burns	James Richey Tim Krause Brian Jonckheere Eric Kohart	Lindsay Kerkez (10:15am) Paul Sgriccia James Tuthill
MEMBERS ABSENT:	Kathleen Horning		
STAFF PRESENT:	Robert Spaulding Martha Haglund Scott Barb Robert Stanford		
OTHERS PRESENT:	Madi Opperthauser, EGLE Recycling Specialist Rep (via Zoom) Nikki Hartley, SEMCOG – pending replacement member		

1. **CALL TO ORDER AND INTRODUCTIONS:** Meeting was called to order by Committee Chair, Julie Cribley, at 10:03 am.

2. **ROLL CALL:** Committee Chair Cribley performed a Roll Call of members present.

3. **DETERMINATION OF QUORUM:** Committee Chair Cribley determined that a quorum was present.

4. **ADDITIONS TO AGENDA:** None.

5. **ADOPTION OF AGENDA:**

Member Action: IT WAS MOVED BY MEMBER PAUL SGRICCIA TO APPROVE THE AGENDA DATED OCTOBER 28, 2025, SECONDED BY MEMBER JAMES TUTHILL.

All in favor, motion passed 11-0

6. APPROVAL OF COMMITTEE MINUTES:

Member Action: IT WAS MOVED BY MEMBER ERIC KOHART TO APPROVE THE MINUTES, DATED SEPTEMBER 23, 2025, SECONDED BY MEMBER JACOB SCHLITTLER.

All in favor, motion passed 11-0

7. GENERAL PUBLIC COMMENTS: None.

8. AGENDA AND DISCUSSION ITEMS:

a. MMPC Work Plan Update/EGLE Approval Update

Committee Discussion: Rob Spaulding – Work Plan, with minor edit, was approved by EGLE.

b. EGLE Grant Application/Agreement Update

Committee Discussion: Rob Spaulding – EGLE is now working on the grant document. As of this date, no additional updates have been received from them. Grant commitment document needs to be approved by the Board of Commissioner through a Resolution with ultimately an account being set up at the County for the MMPC to draw funds from - $156,933 is what is being requested for 2026. Will need to sign this grant commitment with EGLE. Document must first go before the Board of Commissioners' Courts, Public Safety, and Infrastructure Development Subcommittee, hopefully at the 12/8/25 meeting, and then before the full Board of Commissioners on 12/15/25 for final approval.

c. MMP Consultant Selection Search Update

Committee Discussion: Julie Cribley reviewed the extensive effort that went into soliciting and then reviewing potential consultants by the MMPC subcommittee. They received 7 proposals and interviewed 4. Rob Stanford – gave a general review of the criteria that consultants were assessed by in their proposals. After much discussion and review, the subcommittee unanimously chose HDR. The 4 companies interviewed all gave similar responses, but HDR was very strong on stakeholder engagement, which is a vital component for implementing our Work Plan. (For additional details, review the evaluation process sheet.) HDR had the third lowest fee structure, has a satellite office in Ann Arbor, knows a lot about Livingston County, and is currently working with both Oakland and St. Clair Counties, where we may have the potential for collaboration. Anticipated beginning date would be early January 2026. The quote was $107,657 (for 5 years) and we are sensitive to the fact that 7/17/2027 is our deadline for implementing the Work Plan. We ultimately need to get this in front of the Board of Commissioners in order to approve the consultant we have chosen. Julie Cribley asked if the current subcommittee can remain as the main liaison to consultant – Tim Krause, Paul Sgriccia, Rob Spaulding, Rob Stanford, and Julie Cribley.

Member action: IT WAS MOVED BY MEMBER ERIC KOHART TO APPROVE KEEPING THE CURRENT SUBCOMMITTEE INTACT FOR WORKING WITH THE CONSULTANT AS NEEDED; SECONDED BY MEMBER JIM RICHEY.

All in favor, motion passed 11 - 0

Member action: IT WAS MOVED BY MEMBER JACOB SCHLITTLER TO APPROVE THE SELECTION OF HDR AS THE CONSULTANT TO MOVE OUR WORK PLAN FORWARD; SECONDED BY MEMBER JAMES TUTHILL.

All in favor, motion passed 11 - 0

d. **SEMCOG Material Management Plan Support Work Update:**

Committee Discussion: Rob Spaulding – The support work plan with SEMCOG was signed by Jay Drick, Board of Commissioners.

e. **MSU CCED Circular Economy Preliminary Materials Management Planning**

Committee Discussion: Per Rob Stanford – The survey resulted in 25 responses from 80 solicitations from the MSU group regarding the MMP process and the challenges that various municipalities were facing. (For indepth detail and data, refer to the full survey results through Livingston County Planning.)

f. **Reminder of change of dates for November and December.**

g. **Reminder of permanent meeting location change to Livingston County Administration Building, conference room 1.**

9. **ANNOUNCEMENTS:**

a. **Next Meetings: November 18th and December 16th**

b. **November Meeting: Special Guest Presentation – "Make Food Not Waste" – Aubree Carlisle**

c. **James Tuthill –** Tuthill Farms & Composting is hosting a special site visit.

d. **Jacob Schlittler -** Priority Waste awarded new contract for waste services in the City of Howell. Julie Cribley asked if food waste collection could be a potential pilot project. Jacob said he could do a bit of inquiry about that.

e. **Madi Opperthauser –** Updated the committee about Aubree's food waste presentation for November, which will be about 20-30 minutes long. Madi will be taking over the grant management for us and she will touch base with Amy Karana about the status of the signed grant we are waiting on from EGLE.

f. **Lindsay Kerkez of SEMCOG** – She is leaving for a new job so Nikki Hartley will be taking her place on MMPC. She does need to be confirmed by the Personnel Committee of the Board of Commissioners.

g. **Sara Thomas & Rob Stanford –** They gave a summary of the Livingston Land Conservancy's successful fundraiser that was held earlier in the month, highlighting the ticket sponsorship of the "next gen" of conservationists either still in college or working early careers. Several are becoming good stewardship volunteers.

10. **ADDITIONAL PUBLIC COMMENTS:** None.

11. **ADJOURNMENT:**

Member action: IT WAS MOVED BY MEMBER JACOB SCHLITTLER TO ADJOURN THE MEETING AT 11:09 AM, SECONDED BY MEMBER PAUL SGRICCIA.

All in favor, motion passed 11-0

Livingston County Department of Planning

2026 MEETING SCHEDULE

LIVINGSTON COUNTY
MATERIAL MANAGEMENT PLANNING COMMITTEE (MMPC)

Scott Barb
AICP, PEM
Director

Robert A. Stanford
AICP
Principal Planner

Martha Haglund
AICP
Principal Planner

Abby Carrigan
Planning Intern

Livingston County Materials Management Planning Committee (MMPC) meetings are held at 10:00 AM on the fourth Tuesday of every month unless specifically noted in the table below. The meeting location is:

Livingston County Administration Building
304 E. Grand River Avenue, Howell, Michigan
Conference Room 1 (Lower Floor)

Please note that County Materials Management Planning Committee (MMPC) and County Designated Planning Agency (DPA) staff currently meet in-person in Conference Room 1, Lower Level, Administration Building as noted above.

Livingston County will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed material being considered at the meeting, to individuals with disabilities at the meeting/hearing upon a ten-day notice to the Department of Planning. Any questions or concerns should be directed to the County Planning Department office: Telephone (517) 546-7555.

2026 Meeting Dates
January 27, 2026
February 24, 2026
March 24, 2026
April 28, 2026
May 26, 2026
June 23 2026
July 28, 2026
August 25, 2026
September 22, 2026
October 27, 2026
November 17, 2026 (Due to Thanksgiving Holiday)
December 15, 2026 (Due to Christmas Holiday)

Department Information

Administration Building
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Howell, MI 48843-2323

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Fax (517) 552-2347

Web Site
milivcounty.gov