

LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

MEETING MINUTES

DATE: September 12th, 2023 at 12:00pm

Jury Assembly Room A, 204 S. Highlander Way, Howell, MI 48843

Members Present: Sheriff M. Murphy, Judge D. Bain, Judge M. Cavanaugh's designee, D. Shaw, C. Conklin, Chief D. Russell, C. Griffin, Probation Supervisor M. Boyden, K. Rogulski, J. Bigelow, C. Skiles, D. Awrey, Judge C. Reader, Commissioner R. Deaton

Members Absent: Judge M. Hatty, Prosecutor Reader, Karen Groenhout

Others Present: Lt. T. Pringle, Lt. B. Fetner, H. Vontom, Lt. D. Adas, C. Dalzell, G. Childers, Specialty Courts & Programs Administrator S. Applegate, Community Corrections Coordinator J. Carlson

1. CALL TO ORDER

The meeting was called to order by Sheriff M. Murphy, Chairperson of the Livingston County Community Corrections Advisory Board (LCCCAB), at 12:00pm.

2. ROLL CALL

Introductions of all members, non-members, and public

3. INTRODUCTION OF GUESTS (if applicable)

None

4. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: D. Russell

Seconded by: C. Griffin

MOTION CARRIED (13-0)

5. APPROVAL OF MEETING MINUTES

Approval of 7/11/23 Meeting Minutes

Moved by: D. Russell

Seconded by: C. Griffin

MOTION CARRIED (13-0)

6. REPORT OF CHAIRPERSON

- Chairperson Sheriff Murphy advised that inmate services is looking to add another deputy.

- Jail Education Teacher is a civilian and this deputy will help transport inmates to and from class.
- The added deputy will help to expand inmate services and they are hopeful to add in January 2024.
- Sheriff Murphy expressed his happiness with how well the site visit went and that we are growing the programming but not taking on more than the board can handle.

7. REPORT OF COORDINATOR

- J. Carlson asked LCCCAB to set 2024 meeting dates.
- She expressed having the meetings January, April, July, and end of September to align with our quarterly reports.
- LCCCAB agrees to set the following dates for 2024: 1/9/24, 4/9/24, 7/9/24, 9/24/24, and 12/10/24 at 12pm.
- Coordinator to send out calendar invites to the board.
- J. Carlson discussed the new programming that the grant can offer beginning 10/1/23.
- TREM group will be implemented starting FY24. It was explained that this should be a smooth transition. Key Development has been running the TREM group on Wednesday nights, community corrections was not providing funding though. Now beginning 10/1/23, community corrections can fund those who meet the criteria.
- A new referral form was sent to Supervisor Boyden by S. Applegate so the PO agents will be ready to send referrals.
- J. Carlson and S. Applegate met with Sgt Neal and Deputy Crider at LCJ to implement Thinking Matters in the jail.
- Key Development was able to provide the same therapists who are facilitating in the community. This will help to provide a smooth transition for inmates who start thinking matters in the jail and then are transitioned to the community to complete the programming.
- Thinking Matters will be held in the jail on Tuesdays at 7pm. There will be a separate group of the males and a separate group for the females.
- Once the therapists pass their background checks, we will set up an orientation with the staff from Key Development at the jail.

8. REPORT OF ADMINISTRATOR

- S. Applegate presented the quarterly report for the fourth quarter of Fiscal Year 2023.
- She expressed that due to the data being pulled a month prior to the quarter end some of the numbers are inaccurate. It was explained that no narrative was completed yet due to this reasoning.
- The data will be updated and a narrative will be added once the quarter is complete.
- The fourth quarter report does include the additional \$15,000.00 funding that Livingston County received from the state.
- S. Applegate went over the actual percentage of new enrollments compared to the projected number of enrollments for programming. Both cognitive and SUD

outpatient services are over the projected enrollments. Cognitive is at 108% of new enrollments and SUD services are at 113%. Substance abuse testing is at 75% of actual percentage of new enrollments. This is since the funding for Adult Drug Court drug testing is being pulled from our grants so the community corrections funding can go towards cognitive and SUD services.

- S. Applegate explained that the huge increase in SUD services is that we are now tracking substance abuse assessments as discussed last meeting and J. Carlson is following up on recommendations from substance abuse assessments and ensuring that the defendants are getting referred for the recommended programs.
- The goal is to always get as close to using all the funding without going over.
- For the fourth quarter, 71% of defendants were successfully discharged from cognitive programming. The goal is 80%. S. Applegate explained that with these numbers being pulled a month prior to the end of the quarter, we are hopeful that with defendants set to successfully complete prior to the end of the month, the number will increase.
- 75% of substance abuse testing were successfully discharged for FY24 with the goal being 85%. S. Applegate expressed that unfortunately Adult Drug Court had an unsuccessful third quarter.
- 94% of defendants successfully completed SUD services which is over the goal of 85%.
- S. Applegate discussed the fact that our site visit with the State was conducted and everything went really well and Molly is happy with our progress.
- Our FY24 Community Corrections Grant was approved for \$103,543. This is just \$1,577.00 short of our \$105,000 asking.

9. MOTIONS FOR CONSIDERATION

- Motion to Approve Quarterly Report

Moved by: Judge D. Bain

Seconded by: D. Russell

MOTION CARRIED (13-0)

10. BOARD MEMBERS' UPDATES

- C. Conklin explained that CMH now has a Narcan vending machine which is open to the public. She explained the process for agencies to get Narcan is a little bit different. She stated the vending machine has been open a little over a week and they are down 40 kits. She thanked the media for getting the word out there. They are hopeful with the new budget to be able to offer fentanyl testing strips as well.
- M. Boyden has notified his agents that referrals can be made beginning October 1st for TREM and lodged Thinking Matters. He's hopeful we will hit the ground running. MDOC has gotten a new computer system and everyone is still adjusting and he apologized for any inconvenience it has caused.
- C. Skiles expressed her excitement in wearing a new part-time hat for Love Inc. She is the coordinator for New Creation. There are three courses offered in New Creation:

Affirming Potential, Boundaries, and Faith & Finance. The courses are on Thursday nights and they are always looking for volunteers.

- S. Murphy voiced that it would be beneficial for C. Skiles and C. Conklin to exchange contact information after the meeting.
- H. Vontom advised the board that inmate services has two new graduates. This makes 12 graduates for the year so far. She explained that she looked back at the program and 74 total have graduated. S. Murphy spoke highly of H. Vontom in her position.
- R. Deaton expressed his appreciation for the board. He explained to the board that he volunteers as a mentor for Veterans Court. The Board of Commissioners approved the Medical Freedom Act last night and they are currently working on broadband, cell phone towers, and the budgets.
- J. Bigelow explained that Second Chance is closing their resale shop. She explained that this is a good thing as it helps them to focus on ministry work. They have their Fall Fundraiser on 10/26/23. Fundraisers are going to be extra important now that they do not have the money from the resale shop. They were able to hire a mentor coordinator and are hopeful to hire a grant and fundraiser coordinator. J. Bigelow is looking into getting a storage unit close to the jail for inmates that are released and need clothing and other small household items. She explained that a lot of people like to donate clothes, such as suits; however, they need items such as work pants and boots.
- G. Childers is the new Lead Chaplain at the jail. He has been in the position since December. The jail has had Celebrate Recovery for women in the jail, but he realized that a similar group for the men was missing. Celebrate Recovery for men has been available since March. His plan is to make sure all the core goals are being met and being done well prior to growing the program. The banquet is scheduled for 11/2/23. Sheriff Murphy said to expect a big turnout.
- Judge Bain wanted to turn the attention to D. Awrey with MI Works. Judge Bain has been referring defendants to MI Works programming. D. Awrey explained that a defendant was sent to them 2 ½ years ago and since then he has completed a pre-internship, received his GED, got a full-time job, and stepped up as a father. To be compliant with their funding, they are required to check in with participants once a month while they are active in the programming and continue to do so a year after completion of program. She went on to say that if someone has a job offer or is currently employed and in need of items such as work boots to refer them to MI Works as they can issue with such issues.
- Lt. Pringle discussed the new mentorship program at the jail called Reaching Higher. They expect to have their first graduate next week.
- S. Applegate discussed the Adult Drug Court Learn and Lunch tomorrow afternoon in the jury assembly room. Probation officers and attorneys can learn about the Adult Drug Court program while enjoying lunch.
- D. Shaw expressed that the court is conducting their public survey this week.

11. NEXT MEETING

December 12th, 2023 at 12:00pm

12. CALL TO THE PUBLIC

None

13. ADJOURN

Chairperson Sheriff M. Murphy adjourned the meeting.

Moved by: Judge D. Bain

Seconded by: D. Russell

MOTION CARRIED (13-0)

Recording Secretary: J. Carlson