

LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

MEETING MINUTES

DATE: April 15th, 2025, at 12:00pm

Jury Assembly Room B, 204 S. Highlander Way, Howell, MI 48843

Members Present: Sheriff M. Murphy, Probation Supervisor M. Boyden, D. Shaw, C. Conklin, D. Awrey, and K. Groenhout

Members Absent: Judge M. McGivney, Judge D. Bain, Commissioner D. Domas, C. Skiles, Chief D. Russell, Prosecutor C. Henry, C. Griffin, K. Rogulski

Others Present: Specialty Courts & Programs Administrator S. Applegate, Community Corrections Coordinator K. DeLamielleure, Community Member J. Bigelow and Inmate Services Jail Educator H. Vontom

1. CALL TO ORDER

The meeting was called to order at 12:02pm by Sheriff Murphy

2. ROLL CALL

Introductions of all members, non-members, and the public

3. INTRODUCTION OF GUESTS (if applicable)

None.

4. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: K. Groenhout

Seconded by: D. Shaw

MOTION CARRIED (6-0)

5. APPROVAL OF MEETING MINUTES

Approval of 1.28.2025 Meeting Minutes

Moved by: C. Conklin

Seconded by: D. Awrey

MOTION CARRIED (6-0)

6. REPORT OF CHAIRPERSON

-Sheriff Murphy reported that they are receiving a donation of computers for the jail so inmates can learn basic digital literacy skills. The hope is that they can gain knowledge on how to use them and leave with a laptop.

-Sheriff Murphy also reported that Prosecutor Carolyn Henry was sworn in as a new member to the Advisory Board.

7. REPORT OF COORDINATOR

-None

REPORT OF ADMINISTRATOR

-S. Applegate discussed the Quarter Two report which included the CO1 Thinking Matters program in the jail and in the community which is at 53% utilization and is trending above the expected number of new enrollees. The I22 Substance Use Assessments are trending at 60% utilization and are also surpassing the expected number of enrollments. The G18 Outpatient Substance Use Group (Key II) has received one new referral this quarter which has resulted in a 20% utilization rate. This is trending lower than predicted, but we did recently receive another referral that will be reflected in our Quarter Three numbers. We are confident that we will meet the projected number of 5 new enrollments that we have in our grant application by the end of the grant period. The G18 TREM is starting to receive new referrals and jumped from a 14% utilization rate to a 29% utilization rate which is still slightly low, but we continue to work with the MDOC Supervisor and Agents to increase the number of TREM referrals since its implementation last year. Lastly, the issue with the referral process which had delayed getting individuals referred to the ZOO individual therapy has been rectified and has resulted in a utilization rate increase from 0% to 50%.

-S. Applegate discussed that our annual percentage is tracking well, however, we may still not spend all the grant funds for FY25. Sara has been talking with the CC grant manager, Dawn, about looking at our spending around the end of Q2 to see if we should return funds to be used in other counties that need the funds.

-S. Applegate reported that there is now an online grant management system called IntelliGrants that she was trained on and will be using going forward for grant applications starting with FY26.

-S. Applegate talked about the FY26 Community Corrections grant application. She spoke about the FY23 and FY24 data that we received from MDOC. Due to the MDOC switch to COMS, the FY24 is not accurate data and there is also not an available recidivism rate for FY24. Our goal for FY23 and FY24 was to reduce the overall PCR to 14%, but in FY23 it was 18.5% and FY24 was 23.0%. This year our Program was not able to take out the prison status data but we were able to last year which means our PCR is most likely more around 20% vs 23%. We discussed a more realistic goal for FY26 is to reduce the recidivism rate to 20%.

-S. Applegate asked the LCCCAB if we wanted to maintain the programming we currently had or add new programming. This was discussed by the LCCCAB and it was determined that we would maintain the same programming for FY26 but that Community Corrections staff, the LCCCAB, and the Court would start looking at the possibility of adding pre-trial services in the future. We discussed the possibility of sending a couple of people from LCCCAB/court staff to the Pre-trial National Conference this year to obtain more information about pre-trial services.

-MDOC Supervisor M. Boyden brought up pretrial supervision services. He stated that Oakland County has 1-2 people that do it at the county level.

- D. Awrey stated that we should continue to build on our programming.
- C. Conklin harmonized that we shouldn't add a program but engage the resources we currently have.
- Sheriff Murphy stated that we can only take on what we can support right now so looking into pretrial services next year might be an option.

8. MOTIONS FOR CONSIDERATION

Motion to excuse absent board members

Moved by: C. Conklin

Seconded by: D. Awrey

MOTION CARRIED (6-0)

9. BOARD MEMBERS' UPDATES

- H. Vontom reported that they had 9 GED graduates this year; three females and six males. They have also started a nurturing parenting class and three individuals have signed up for it.

10. NEXT MEETING

April 25th, 2025, at 12:00pm (Grant discussion for FY26)

11. CALL TO THE PUBLIC

None

12. ADJOURN

Chairperson Sheriff Murphy adjourned the meeting.

Moved by: J. Bigelow

Seconded by: M. Boyden

MOTION CARRIED (6-0)

Recording Secretary: K. DeLamielleure