

LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

MEETING MINUTES

DATE: April 11th, 2023 at 12:00pm

Jury Assembly Room A, 204 S. Highlander Way, Howell, MI 48843

Members Present: Judge M. Hatty, Judge D. Bain, Judge M. Cavanaugh’s designee, D. Shaw, Prosecutor D. Reader, C. Skiles, C. Conklin, D. Awrey, Chief D. Russell, C. Griffin

Members Absent: Sheriff M. Murphy, K. Groenhout

Others Present: Judge C. Reader, Probation Supervisor M. Boyden, K. Rogulski, J. Bigelow, A. King-Hudson, Lt. B. Fetner, Deputy J. Ash, A. Raymond, Specialty Courts & Programs Administrator S. Applegate, Community Corrections Coordinator J. Carlson

1. CALL MEETING TO ORDER

The meeting was called to order by Judge Michael P Hatty, Co- Chairperson of the Livingston County Community Corrections Advisory Board (LCCCAB), at 12:00pm.

2. ROLL CALL

Introductions of all members, non-members, and public

3. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: Judge D. Bain

Seconded by: Prosecutor D. Reader

MOTION CARRIED (9-0)

4. APPROVAL OF MEETING MINUTES

Approval of 2/14/23 and 3/6/23 Meeting Minutes

Moved by: Judge D. Bain

Seconded by: C. Griffin

MOTION CARRIED (9-0)

5. CALL TO THE PUBLIC

None

6. REPORT OF CHAIRPERSON

None

7. REPORT OF COORDINATOR & ADMINISTRATOR

- J. Carlson advised that she is fully in her new position as Community Corrections Coordinator.
- J. Carlson has been meeting with vendors such as Catholic Charities and Key Development to fine tune the referral process and making sure there is no time lapse between referrals and treatment/services.
- J. Carlson also expressed that she has been updating the data and getting everything caught up since taking over.
- J. Carlson started discussing that S. Applegate went to BOC Personnel Committee Meeting last Monday to present the LCCCAB's Resolution on membership; she then passed the meeting over to S. Applegate to further discuss.
- S. Applegate explained that all board members with expired 2 year terms that expressed interest in being reappointed were reinstated and the other recommendations were approved by the personnel committee. S. Applegate is going in front of the full BOC tonight for final approval. J. Carlson will then reach out to members regarding the swearing in process once decision is finalized.
- S. Applegate presented the Quarterly Report for FY23's second quarter for the board's approval.
- It was discussed that cognitive behavioral and substance abuse testing are tracking where they should be.
- S. Applegate explained that the utilization for outpatient services is lower than projected.
- Prosecutor D. Reader expressed concern for the lower utilization rate of this program.
- S. Applegate insured board that probation is making the referrals through community corrections and the substance abuse assessments were being completed; however, there was a disconnect with finishing the assessment and the treatment being rendered.
- S. Applegate and J. Carlson are optimistic that the utilization will increase with the community corrections position being filled and with the new referral form that was drafted with J. Carlson and Stacy from KEY Development.
- J. Carlson advised that KEY will send over the recommendation of substance abuse assessments once they are completed so she will be able to track the enrollment and make sure that participants are following through with treatment recommendations.
- Quarterly Report was approved by LCCCAB
- S. Applegate discussed the FY24 Grant Application
- S. Applegate expressed gratitude to Molly from the state for her assistance in helping her draft the grant application as well as the other board members for their assistance at the grant meeting on 3/6/23
- S. Applegate advised that the application addresses the reintroduction of TREM group.
- After speaking with probation department, it was determined to only seek funding for a female section

- FY24 Grant Application also budgets for the reintroduction of Thinking Matters in the jail.
- S. Applegate advised that she spoke with KEY Development and they have an individual who will assist with both programs.
- C. Conklin questioned if the jail Thinking Matters will be divided into two separate groups for males and females.
- Lt. B. Fetner confirmed that in the jail the males and females need to attend separate classes as opposed to in the community when they can attend together.
- S. Applegate will follow up with KEY Development to confirm separate groups
- The Budget section of the FY24 Grant Application was discussed in more detail such as how the administration section includes 12 hours for coordinator's salary, 1 hour of administrator's salary, office supplies, and training.
- S. Applegate advised that when drafting the FY24 Grant Application she reviewed the numbers from the Fiscal Year from two years ago. This broke down to 30 participants in thinking matters in the jail and 30 participants in thinking matters in the community, 15 participants in TREM, 25 participants receiving outpatient substance use disorder related services, and 24 participants receiving substance testing.
- S. Applegate believes that the FY24 Grant Application is a reasonable ask and does not foresee any issues
- FY24 Grant Application approved by LCCCAB
- Prosecutor D. Reader comments that he founded LCCCAB back in 2002 and expresses how pleased he is with the current organization and staff. He advised that if we can drive up the utilization of current programs, we can get more funding to add more programs.

8. MOTIONS FOR CONSIDERATION

- Motion to Approve Quarterly Report

Moved by: Prosecutor D. Reader

Seconded by: C. Conklin

MOTION CARRIED (9-0)

- Motion to Approve FY2024 Grant Application

Moved by: Judge D. Bain

Seconded by: C. Reader

MOTION CARRIED (9-0)

9. ROUNDTALBE

- C. Conklin advises that CMH is very busy. They have their annual townhall meeting on 5/9/23 at 5:30pm and invites all to attend. She stated that it helps with planning. Judge M. Hatty questioned if they accept walk-ins at CMH. C. Conklin confirmed yes. They are a safety net facility and handle any person that is in a crisis. If the person has insurance,

they will act as a director and if they have Medicaid, the individual will get screened for eligible services.

- Chief D. Russell confirmed that all are working hard.
- C. Skiles stated that they have started a trauma class. She said that at present time it for females only and the women are very receptive.
- A. Raymond stated that there is a men's trauma group that is in the works; scheduling needs to take place before the group is underway.
- D. Avery made a presentation with herself and A. King Hudson. Proposal handouts were provided to LCCCAB members. The goal of the proposal was to provide recovery support services and to help remove obstacles in the way of the recovery. It was explained that two of the biggest obstacles are employment and housing. D. Avery works at Michigan Works to provide employment and A. King Hudson has housing (RAIL house). D. Avery advises that Judge Bain has sent defendants to Michigan Works to their advisors. Judge Bain confirmed that when he sees a person not working and with no direction he sends them to create a plan. Judge Hatty also expresses that he has seen success when referring defendants to A. King Hudson. D. Avery is asking that as part of sentencing, they are ordered to work with them. The goal is to reduce the amount of overdoses in Livingston County. Judge Hatty questions how many available spots at RAIL house? A. King House advises that there are 6 spots in total with one 24/7 manager and there are two vacant spots which may be filled with ladies from LCJ. A. King Hudson confirmed funding provided through Trinity Health in regards to engagement; additional literature was provided to the group.
- J. Bigelow expressed an increase in mentoring which is great. She advised that they are getting ready for their fundraiser event, One Enchanted, a murder mystery dinner which is on 5/6/23 at 6:30pm. Handouts and sponsorship/ad opportunity handouts provided.
- M. Boyden had nothing further to report at this time then what was discussed in the meeting. Judge Hatty questioned if probation was familiar with the RAIL house. M. Boyden confirmed that agents are familiar with the program.
- J. Ash's first LCCCAB meeting. He is getting promoted next month and attended the meeting with Lt. Fetner.
- Lt. B. Fetner expressed gratitude in Thinking Matters being reintroduced in the jail. He stated that a lot of inmates have been asking about the program. S. Applegate confirmed that if the FY24 Grant Application is approved then it will be available again October 1st. Lt. B. Fetner gave a shoutout to H. Vontom and advised the board that there have been 7 GED graduates so far this year. He also explained that due to COVID CMH classes got shut down, but classes should be getting underway again. He also expects the MAT program to be underway within a month.
- Judge C. Reader is currently addressing the hole in aftercare for veterans after VT Court. She helped implemented the Veterans Court after learning about the treatment court in California. She is currently working with Ramon Baca, the Veterans Affairs Director to address concerns. She is trying to coordinate with Veterans Affairs and CMH. It was also discussed that the new VA center does not have counseling at this time, only medical services. C. Conklin advised that they should be offered soon.

- C. Conklin continued that herself, an additional CMH employee, 4 school social workers, a detective, and a deputy now make up Livingston County's Critical Incident Stress Debriefing team after the team successfully completed training. Judge Hatty expressed interest. C. Conklin explained that the team will get referrals from a law enforcement agency or a school official; for instance, if individuals were witnesses to an upsetting incident. The team will then go in and schedule a debriefing with each of the witnesses and aid and help.
- A. King Hudson also explained that RAIL makes appearance to Kensington Inn 3 days a week to provide resources.

10. NEXT MEETING

July 11th, 2023 at 12:00pm

11. CALL TO THE PUBLIC

- A. Raymond advises the group that the first full week in May is correction officer week. He expressed gratitude to the correction officers and the work they put in. He explained that what happens in the jail affects what happens in the community when 92% of the population is released.

12. ADJOURN

Co-Chairperson, Judge Michael P. Hatty, adjourned the meeting.

Recording Secretary: J. Carlson