

LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

MEETING MINUTES

DATE: January 9th, 2024, at 12:00pm

Jury Assembly Room A, 204 S. Highlander Way, Howell, MI 48843

Members Present: Sheriff M. Murphy, Judge M. Cavanaugh's designee, D. Shaw, C. Conklin, C. Griffin, Probation Supervisor M. Boyden, K. Rogulski, Judge M. Hatty, Prosecutor Reader, K. Groenhout, Judge D. Bain, C. Skiles

Members Absent: Chief D. Russell, J. Bigelow, D. Awrey, Judge C. Reader, Commissioner R. Deaton

Others Present: H. Vontom, Lt. D. Adas, Lt. B. Fetner, Specialty Courts & Programs Administrator S. Applegate, Community Corrections Coordinator J. Carlson

1. CALL TO ORDER

The meeting was called to order by Sheriff M. Murphy, Chairperson of the Livingston County Community Corrections Advisory Board (LCCCAB), at 12:00pm.

2. ROLL CALL

Introductions of all members, non-members, and public

3. INTRODUCTION OF GUESTS (if applicable)

None

4. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: Judge D. Bain

Seconded by: K. Rogulski

MOTION CARRIED (11-0)

5. APPROVAL OF MEETING MINUTES

Approval of 12/12/23 Meeting Minutes

Moved by: Judge D. Bain

Seconded by: C. Griffin

MOTION CARRIED (11-0)

6. REPORT OF CHAIRPERSON

- Sheriff Murphy highlighted H. Vontom. LCJ already has two GED graduates for 2024.

- H. Vontom confirmed the news and said that both gentlemen were extremely happy.

7. REPORT OF COORDINATOR

- Coordinator J. Carlson passed out copies of the proposed bylaw amendments to all individuals present.
- The bylaw amendments were discussed at the 12/9/23 LCCCAB meeting.
- Sheriff Murphy started the discussion of the proposed bylaw amendments. He questioned the use of "OCC" on the last page of the bylaws.
- Coordinator J. Carlson confirmed Office of Community Corrections is referenced on page 2 of the document.
- No further proposed changes were made by the board.
- Proposed bylaw amendments approved.

8. REPORT OF ADMINISTRATOR

- Specialty Courts & Programs Administrator S. Applegate brought everyone's attention to the quarterly report for quarter one of fiscal year 2024.
- S. Applegate highlighted the projected new enrollments for fiscal year 2024.
- It was expressed that the projected enrollments for cognitive include thinking matters in the jail and the community.
- The current percentage of new enrollments is a little low at 18%.
- S. Applegate explained that we are close to our target; however, we are still waiting on lodged thinking matters enrollments.
- S. Applegate explained that the outpatient services include the TREM group as well as any substance use outpatient therapy services.
- It was further noted that substance abuse testing is for felony adult drug court participants only.
- The Administrator stated that the outpatient services enrollment number is on the low side.
- Coordinator J. Carlson expressed that we are getting referrals for services; however, some are being directed through CMH when they qualify for funding.
- S. Applegate confirmed that this was a policy that was implemented last fiscal year. If a probationer qualifies for CMH funding, then they are directed to CMH access at the beginning of the referral process and those numbers do not show on our community corrections report; however, individuals are still getting into the services they need.
- For the first quarter, there were two neutral discharges. Both participants passed away.
- S. Applegate spoke on the the unsuccessful discharges. She explained one ADC participant was unsuccessfully discharged from the program and the individuals who were unsuccessful in the other programming went AWOL from programming.
- S. Applegate said that the budget is all looking good, and everything is tracking well.

9. MOTIONS FOR CONSIDERATION

- Motion to excuse absent board members
Moved by: Judge D. Bain
Seconded by: C. Griffin
MOTION CARRIED (11-0)
- Motion to approve proposed LCCCAB bylaw amendments
Moved by: C. Conklin
Seconded by: K. Groenhout
MOTION CARRIED (11-0)
- Motion to approve quarterly report
Moved by: C. Griffin
Seconded by: C. Conklin
MOTION CARRIED (11-0)

10. BOARD MEMBERS' UPDATES

- Sheriff Murphy provided an update on behalf of D. Awrey. D. Awrey expressed that MI Works will be hosting an expungement/employment fair in the late spring. The purpose is to give information on expungement and have employers there who will hire those with felonies.
- Judge D. Bain expressed how well misdemeanor drug court is going. He thanked S. Applegate and the rest of the ADC team for their hard work.
- K. Rogulski highlighted that the LCJ staff provided pizza for the inmates during the holiday season. It was in the Detroit newspaper.
- Sheriff Murphy explained that the funding for the pizza comes through money from vendors. It was advised that if an inmate uses something like the email system or purchases a candy bar, then a percentage of that money is put back into an account for the inmates. This is the account that purchased the pizza during the holiday season.
- Lt. B. Fetner explained that there have been shift changes to the jail inmate services. He stated they now have individuals working 12-hour shifts and can have someone on staff even on the weekends. They have hired their second mental health person. This allows for more classes, and everything is looking good.
- Sheriff Murphy stated that the Jelly Roll concert at the Genesee County Jail was on CBS. This was discussed at the 12/12/23 meeting.
- S. Applegate said that each specialty court had its holiday celebrations. They all went well. She said that Veterans Court has an all-time high number of participants with 14 and 2 participants are currently pending.
- Judge M. Hatty confirmed his registration from the bench. His official last day is March 17th, 2024. LCCCAB confirmed that at that time, a new board member will be selected to fill the seat of Circuit Court Judge.
- D. Shaw stated that pickup orders to transport adults for hospitalization for mental health services have been continuing to rise. In 2019, 19 orders were granted. In 2022, there were 58 and 62 in 2023. She is hoping cases start to level out.
- The next meeting date was discussed. Currently, the next quarterly meeting is 4/9/24 at 12pm. S. Applegate suggested a March 2024 meeting to discuss grant goals for fiscal

year 2025. She said the grant is normally released beginning of March, but she does not have a date yet. The Board agreed on two tentative March dates and will decide the official grant prep meeting when the date gets closer.

11. NEXT MEETING

March 5th, 2024, at 12:00pm (Tentative)
March 12th, 2024, at 12:00pm (Tentative)
April 9th, 2024, at 12:00pm

12. CALL TO THE PUBLIC

None

13. ADJOURN

Chairperson Sheriff M. Murphy adjourned the meeting.

Moved by: Judge M. Hatty
Seconded by: Judge D. Bain

MOTION CARRIED (11-0)

Recording Secretary: J. Carlson