

LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

MEETING MINUTES

DATE: January 28th, 2025, at 12:00pm (Rescheduled from January 14th, 2025)

Jury Assembly Room B, 204 S. Highlander Way, Howell, MI 48843

Members Present: Judge M. McGivney, Judge D. Bain, Sheriff M. Murphy, Chief D. Russell, Prosecutor C. Henry, Probation Supervisor M. Boyden, C. Skiles, C. Griffin, D. Shaw, and C. Conklin.

Members Absent: K. Rogulski, K. Groenhout, D. Awrey, and Commissioner D. Domas.

Others Present: Specialty Courts & Programs Administrator S. Applegate, Community Corrections Coordinator K. DeLamielleure, MDOC Probation Supervisor C. Dalzell, MDOC Grant Specialist D. Karfonta, and Inmate Services Jail Educator H. Vontom

1. CALL TO ORDER

The meeting was called to order at 12:00pm by Sheriff Murphy

2. ROLL CALL

Introductions of all members, non-members, and public

3. INTRODUCTION OF GUESTS (if applicable)

MDOC Grant Specialist D. Karfonta

4. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: Judge Bain

Seconded by: C. Griffin

MOTION CARRIED (10-0)

5. APPROVAL OF MEETING MINUTES

Approval of 9.24.2024 Meeting Minutes

Moved by: Judge Bain

Seconded by: C. Griffin

MOTION CARRIED (10-0)

6. REPORT OF CHAIRPERSON

-Sheriff Murphy welcomed D. Karfonta and stated that he is looking forward to getting her feedback about the County's Community Corrections programming.

-Sheriff Murphy checked on the status of Prosecutor C. Henry getting sworn in which is currently in the process.

7. REPORT OF MDOC GRANT SPECIALIST

-D. Karfonta went over the site visit that occurred on 11.22.2024 where she met with S. Applegate and K. DeLamielleure at the Livingston County Judicial Center. Discussion during the visit included how the beginning of FY25 was progressing, program utilization, and potential additional programming for FY26, as well as, updates regarding Northpointe data system and the new online grant management system.

-Dawn stated that she took over Livingston County in February 2024 as the grant manager taking over for Molly. Dawn said Livingston County is doing great really improving their current programming and she would really like to see it grow its programming in the near future.

-Dawn reported that the new site for tracking data for Community Corrections (Northpointe Suite) is still being worked on. However, they have set a training date of February 27th, 2025 for all users. For those that can't make it, they will be recording the training so it can be viewed at a later time. The advantage to the new site is that it will be statewide so Programs can see (read only) what services other counties have or are providing to Probationers/Parolees instead of only being able to see what your specific county has provided. They also will eventually be integrating the COMPAS as well so Probation/Parole Agents will not have to send that when making referrals, just the BIR.

-Dawn discussed that the new online grant management system is in the works and they hope to have it launched by March 1st, 2025. MDOC did a lot of shopping around regarding what company to go with for its creation and they ultimately decided on IntelliGrants. OCC is happy they did as they are moving quickly and efficiently with the launch. It will be more user friendly even for those that have never submitted a grant before for PA511 funding.

-Dawn also gave a shoutout to C. Conklin whom she said she worked with years ago and really helped shape her career. She said that Livingston County is very fortunate to have Connie aboard.

8. REPORT OF COORDINATOR

-K. DeLamielleure verified that everyone received Outlook invites for the FY25 LCCCAB meetings and all concurred.

-Next meeting on 3.11.2025 will be grant prep discussion.

REPORT OF ADMINISTRATOR

-S. Applegate discussed the Q1 report which included the CO1 Thinking Matters program in the jail and in the community which is at 20% utilization and is on target. The I22 Substance Use Assessments is trending at 30% utilization and is exceeding the expected number of assessments which is exceeding expected number of new enrollees which is great. The G18 Outpatient Substance Use Group (Key II) is currently trending lower than the predicted number of new enrollments at a 0% utilization rate. However, it was predicted for this treatment group to have a low enrollment at 5 new enrollees in the entire grant period. The G18 TREM is trending slightly low at 14%, but this program was just implemented last year so it is still new and they are continuing to work with the MDOC Supervisor and Agents to increase the number of TREM referrals. Lastly, the Z00 Individual Therapy services is at 0% utilization. This is due to a change in the referral

process that delayed getting individuals referred into individual therapy. As soon as this was realized, the referral process was changed to ensure a timelier connection to services which will help improve the utilization rate going forward.

-Sara concluded with Q1 is tracking close to the expected percentages for the beginning of the fiscal year. She is grateful for the organization of the new data groups with the help and expertise of D. Karfonta.

9. MOTIONS FOR CONSIDERATION

Motion to excuse absent board members

Moved by: C. Conklin

Seconded by: Judge Bain

MOTION CARRIED (10-0)

10. BOARD MEMBERS' UPDATES

- Sheriff Murphy stated that we have a large impact on people's lives without even knowing it. A great example was shown here today with D. Karfonta running into C. Conklin years later and her kind words from working with her years ago.

-Sheriff Murphy also would like to see the County's Community Corrections programming grow but the mantra has always been to make sure the things we are doing are being done really well and to grow from there in a stable manner. It took time to buy into the need for the programming and it looks promising now that we have the right people vested in it.

-Connie Conklin said that CMH is in the process of writing a grant to obtain a mobile crisis response for kids and adults. This would allow them to respond immediately to a behavioral health crisis. Someone would call a number and it would go directly to the person on call which would activate a co-response with law enforcement (if it is safe to do so). She is also working with LESA in the schools with this as well. She would love a letter of support so that she can include it in the grant when it is submitted.

-H. Vontom stated that they have had 29 GED graduates which is the highest she has ever had. They have also been able to combine classes that inmates have had previously towards earning their GED which has been a big plus.

-Probation Supervisor Boyden shared the news that they hired a recovery coach who will be strictly assigned to only Livingston County. The recovery coach will have an office in probation and parole. It will take about a month and a half for training. The person will be doing group work, community reporting, and can even work with ADC once trained. They have excellent connections with inpatient treatment facilities and will be able to get those that need it within a day, which is impressive. They have also had two Agents that are retiring this Friday 1.31.2025 and another in March 2025 so they have been interviewing to fill those positions.

-Judge D. Bain conveyed that the Commissioners are still trying to find a good way to spend the opioid money. If anyone has any good ideas on how to do so, please pass them along as they want it to go towards something beneficial and the funds to be spent well.

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The next meeting date will be March 11th, 2025, at 12pm with Vice Chairperson Judge D. Bain leading it.

11. NEXT MEETING

March 11th, 2025, at 12:00pm

The next meeting date will be March 11th, 2025 at 12pm with Vice Chairperson Judge D. Bain leading it.

12. CALL TO THE PUBLIC

None

13. ADJOURN

Vice Chairperson Judge D. Bain adjourned the meeting.

Moved by: C. Griffin

Seconded by: Judge Bain

MOTION CARRIED (10-0)

Recording Secretary: K. DeLamielleure