

**LIVINGSTON COUNTY COMMUNITY CORRECTIONS
ADVISORY BOARD MEETING MINUTES**

DATE: April 14th, 2026, at 12:00pm
Jury Assembly Room B, 204 S. Highlander Way, Howell, MI 48843

Members Present: Judge M. McGivney, Judge D. Bain, Unadilla Police Chief D. Russell, Chief Public Defender K. Groenhout, Media K. Rogulski, Judge Cavanaugh's designee D. Shaw, CMH C. Conklin, Prosecutor C. Henry, Probation Supervisor M. Boyden, and Business Community C. Griffin

Members Absent: Sheriff M. Murphy, Commission J. Drick, Clergy C. Skiles, and MI Works D. Awrey

Others Present: Specialty Courts & Programs Administrator S. Applegate, District Court Administrator M. Lutz, and Community Corrections Coordinator K. DeLamielleure, Inmate Education H. Vontom, and Jail Chaplin G. Childers

1. CALL TO ORDER

The meeting was called to order at 12:00pm by Judge D. Bain acting as Chairman

2. ROLL CALL

Introductions of all members, non-members, and public

3. INTRODUCTION OF GUESTS (if applicable)

4. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: C. Griffin

Seconded by: M. McGivney

MOTION CARRIED (10-0)

5. APPROVAL OF MEETING MINUTES

Approval of 1.13.2026

Meeting Minutes

Moved by: M. McGivney

Seconded by: C. Griffin

MOTION CARRIED (10-0)

6. REPORT OF CHAIRPERSON

-None

7. REPORT OF COORDINATOR

-The female class at the jail remains on hold due to low enrollment. The female community class resumed this week. Both the community and jail male classes continue to thrive. Increasing female referrals for the jail class would be beneficial to be able to restart it.

8. REPORT OF ADMINISTRATOR

-S. Applegate reviewed the Q2 report. Thinking Matters new enrollees are slightly low at 36.67%. We have seen fewer new enrollees in both the female jail group and the community group. In addition, there was a brief period this quarter when we did not have enough male enrollees to run the jail-based programming. The 122-Substance Use Assessments are on target at 46.67%. However, due to a transition and elimination of a position at our treatment provider agency, there have been delays in completing assessments. This has resulted in fewer new enrollees in Z00 Individual Therapy. The G-18 TREM group continues to face challenges with referrals, preventing us from starting a group. In contrast, the G18-Outpatient Substance Use Therapy Group (Key II) achieved 100% of projected new enrollees in the first half of the fiscal year.

-For C01 Thinking Matters, we saw a significant increase in new enrollments from Q1 to Q2, rising from 9 to 22. This increase has allowed us to maintain enough referrals to operate the male group in both the jail and the community. The female jail group remains challenging due to low referrals. Supervisor Boyden (MDOC), Lisa Boschma (Key Development), Katie DeLamielleure, and I continue to meet monthly via Teams to track referrals and strategize ways to increase new enrollees. These efforts appear to be effective, as we were able to restart the female community group. We also continue to discuss how to increase referrals for G-18 TREM, though it remains difficult. We will continue meeting to explore ways to support enrollment across all groups.

-Regarding the 122-Substance Use Assessments and Z00 Individual Therapy, as mentioned above, the staffing transition at Key Development has delayed completion of assessments within the 14-day requirement. Katie and I will continue working with Key to ensure assessments are completed in a timely manner and that all recommendations are followed through.

-We may be asked to return funds this fiscal year. This has been a recurring pattern over the past several years due to other funding sources—such as health insurance and CMH—being utilized. To help mitigate this, we are hoping to continue expanding programming, including the addition of Pretrial Services, which is already underway.

Pre-Trial Services Update:

-Jerry Sherwood has joined the subcommittee. The group continues to meet regularly and is adhering to the established timeline. Current efforts are focused on finalizing the PRAXIS form and the job description.

-The team has narrowed down the eligible charges for the pilot program based on a sample of approximately 166 individuals. To complete the grant application, data on the

Public Safety Rate (PSR) and court appearance rate were required. Our PSR is 99%, compared to the state average of 94%. Our appearance rate is 94%, above the state average of 91%.

-The grant manager noted that, due to these strong outcomes, we may not qualify for funding under the current scope. However, expanding the data to include additional charges and presenting a more comprehensive picture may shift the numbers. M. Lutz will complete this expanded analysis by Monday so it is ready for the special meeting on Tuesday. Data from previous years will also be pulled if necessary.

Grant Discussion:

-The committee agreed to continue with the current programming and include the addition of Pre-Trial Services. We will not request TREM funding this cycle. The Pre-Trial Services component will also include a request for electronic monitoring, as well as funding for two staff members to attend the NAPSA Conference in Reno.

-The special grant meeting for next week is to approve our grant application for FY27 so we can present it to the Board of Commissioners.

9. MOTIONS FOR CONSIDERATION

Motion to approve Q2 Report

Moved by: D. Bain

Seconded by: C. Henry

MOTION CARRIED (10-0)

10. BOARD MEMBERS' UPDATES

H. Vontom: Reported 18 total GED graduates (14 males and 4 females). Parenting classes resumed in March with 14 participants with a waitlist. The digital literacy program continues to go well, with high interest and one recent graduate. The team is considering alternating a financial literacy class over the summer in place of the parenting class.

G. Childers: Shared that Reach the Forgotten is now active in 33 jails across Michigan, with Isabella County recently added. We have been running at a deficit since Covid so this is our first year that hasn't been an issue. They have also been approached by Wayne and Macomb Counties requesting more information about the programming. Tomorrow, they will be bringing in former retired professional football player Jeff Neil to speak.

K. Rogulski: Commented that, as an outside observer, the work being done here in this community is incredible. Livingston County has the lowest recidivism rate in Michigan, which is remarkable. Encouraged the group to continue their strong efforts as inmates successfully reintegrate into society.

D. Shaw: Announced that a public satisfaction survey is underway and asked members to assist in distributing it.

C. Conklin (Mobile Crisis Team): Reported the hiring of a second mobile crisis staff member using grant funds rather than Medicaid or insurance. Hiring continues to be a challenge, but the team is actively responding to crisis calls from Law Enforcement. The

dream is for it to be a 911 dispatch further down the road. Noted that privatization efforts at the state level are currently underway.

C. Griffin: Shared news about the grand opening of the new Trinity Hospital, where an operating room has been named in honor of his daughter.

M. McGivney: Discussed the county's exceptionally low recidivism rates. M. Boyden nominated Agent Pheney for recognition for her commitment and excellence.

M. Boyden: Praised Agent Pheney for her professionalism and strong commitment to her work in winning the award.

Bain: Commended Agents Erika Pheney and Kathryn Heath for the significant effort they dedicate to supporting their probationers. Noted that the ADC team is very fortunate to have them and that their work is essential to the ongoing success of the Adult Drug Court program.

11. NEXT MEETING

July 7th, 2026, at 12:00pm

12. CALL TO THE PUBLIC

None

13. ADJOURN

Judge Bain adjourned the meeting.

Moved by: M. McGivney
Seconded by: C. Griffin

MOTION CARRIED (10-0)