APPROVED

LIVINGSTON COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE

MEETING MINUTES

Held at:

304 E. Grand River in Howell MI 48843

Conference Room 1 (Administration Building Downstairs)

March 24, 2026, 10:00 AM

MATERIALS MANAGEMENT PLANNING COMMITTEE			
MEMBERS PRESENT:	Julie Cribley James Tuthill Sara Thomas Richard Burns	James Richey Tim Krause Kathleen Horning Jacob Schlittler	Nikki Hartley - SEMCOG Paul Sgriccia
MEMBERS ABSENT:	Brian Jonckheere Eric Kohart		
STAFF PRESENT:	Scott Barb Robert Stanford		
OTHERS PRESENT:	Damon Carson – Repurposed Materials (via Zoom) Joe Parker, Iosco Twp. Supervisor Marcel Goch, City of Brighton DPW Director Brad Shrader, City of Brighton DPW Superintendent Josh Bradley, City of Brighton, Regulatory & Compliance Superintendent Madi Opperthauser, EGLE Recycling Specialist Kevin Spicher, Genoa Twp. Supervisor		

1. **CALL TO ORDER AND INTRODUCTIONS:** Meeting was called to order by Committee Chair, Julie Cribley, at 10:02 am.

2. **ROLL CALL:** Committee Chair Cribley performed a Roll Call of members present.

3. **DETERMINATION OF QUORUM:** Committee Chair Cribley determined that a quorum was present.

4. **ADDITIONS TO AGENDA:** None.

5. **ADOPTION OF AGENDA:**

Member Action: IT WAS MOVED BY MEMBER JACOB SCHLITTLER TO APPROVE THE AGENDA DATED MARCH 24, 2026, SECONDED BY MEMBER PAUL SGRICCIA.

All in favor, motion passed 10-0

6. **APPROVAL OF COMMITTEE MINUTES:**

Member Action: IT WAS MOVED BY MEMBER NIKKI HARTLEY TO APPROVE THE MINUTES, DATED December 16, 2025, SECONDED BY MEMBER JAMES TUTHILL.

All in favor, motion passed 10-0

7. **GENERAL PUBLIC COMMENTS:** None.
8. **AGENDA AND DISCUSSION ITEMS:**
   A. **ANNUAL ELECTION OF OFFICERS -**

Member Action:
CHAIR: IT WAS MOVED BY MEMBER JACOB SCHLITTLER, SECONDED BY MEMBER KATHY HORNING, TO APPROVE JULIE CRIBLEY AS CHAIR FOR 2026.

All in favor, motion passed 10-0

VICE-CHAIR: IT WAS MOVED BY MEMBER SARA THOMAS, SECONDED BY MEMBER PAUL SGRICCIA, TO APPROVE JAMES TUTHILL AS VICE-CHAIR FOR 2026.

All in favor, motion passed 10-0

SECRETARY: IT WAS MOVED BY MEMBER KATHY HORNING, SECONDED BY MEMBER NIKKI HARTLEY, TO APPROVE SARA THOMAS AS SECRETARY FOR 2026.

All in favor, motion passed 10-0

B. **Special Guest Presentation – Repurposed Materials – Damon Carson.** See complete presentation and video at the link on the Livingston County Planning Department website. The sale of unused or gently used Industrial materials to be repurposed into something new and even outside the box. Before items are purchased by Repurposed Materials, there are considerations such as needing to be standardized (uniform); what is their availability (one time only or recurring); versatility (adaptable); engineering (what is something made of). Some items are just not viable for secondary market – ex. hot air balloon due to odor and degradation. Is repurposing budget friendly? Absolutely. The company has 6 locations around the country. They diverted 15 -16 million pounds in 2025 with a revenue of less than $10 million. The use of their website is the primary way to purchase surplus materials and is open to the public.

   Committee Discussion:

C. **EGLE Grant Application/Agreement Update –** Julie Cribley, Madi Opperthauser Approved by EGLE. Round 1 funding (year 1); year two is now available (twice as much money) which comes with an extension. Round 1 expires in December 2026. Rob – Livingston County finance officials are involved in the Round 2 discussion. Some claims/receipts have been sent in from previous expenses from the Committee since June 2025 and we need to provide quarterly reports to EGLE. One minor change is needed before final sign-off by Livingston County.

   Committee Discussion:

D. **County Materials Management Plan (MMP) Consultant Update –** Julie Cribley & Rob Stanford. Formal onboard meeting with HDR in the next couple weeks. Julie gave overview for benefit of committee.
Committee Discussion:

E. **SEMCOG Material Management Plan Support Work Update:** Nikki Hartley (SEMCOG) – Video done and sent out to municipalities (Materials Management 101). Video was played for the Committee.
Committee Discussion: Kathy – There is a committee of townships in the County that meet regularly and it's a good opportunity to show the video (Tammy Beal is chair) – September is next meeting . Scott – putting together a Planners Luncheon is a good idea.

F. **ANNOUNCEMENTS:**
   a. **Next Meeting:** Tuesday, April 28, 2026, at 10:00 am
   b. Nikki – Mentioned refill shop for spices in Oakland County.
   c. Mi Materials Marketplace per Madi is a good place to purchase items. Julie stated that Recycle Livingston uses it.
   d. Paul – HDR will be at next meeting. Julie – there will be a pre-meeting first to onboard them.
   e. Rob – We will have a financial report at the MMPC meetings moving forward.

G. **ADDITIONAL PUBLIC COMMENTS:** None.

H. **ADJOURNMENT:**

Member action: IT WAS MOVED BY MEMBER PAUL SGRICCIA TO ADJOURN THE MEETING AT 11:35 AM; SECONDED BY MEMBER JACOB SCHLITTLER .

All in favor, motion passed 10-0

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