APPROVED

LIVINGSTON COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE

MEETING MINUTES

Held at:

304 E. Grand River in Howell MI 48843

Conference Room 1 (Administration Building Downstairs)

September 23, 2025, 10:00 AM

MATERIALS MANAGEMENT PLANNING COMMITTEE			
MEMBERS PRESENT:	Julie Cribley	James Richey	Lindsey Kerkez
	Jacob Schlittler (10:31 AM)	Tim Krause	Paul Sgriccia
	Sara Thomas	Brian Jonckheere	James Tuthill
		Richard Burns (10:12 AM)	
MEMBERS ABSENT:	Kathleen Horning Eric Kohart		
STAFF PRESENT:	Robert Spaulding Scott Barb Robert Stanford		
OTHERS PRESENT:	Madi Opperthauser, EGLE Recycling Specialist Representative Dr. Rex Lamore – Director Michigan State University Center for Community and Economic Development's (MSU CCED) Circular Economy Team Abby Carrigan , Student Research Assistant - Michigan State University Center for Community and Economic Development's (MSU CCED) Circular Economy Team Mary Zumbrunnen, Assistant Director at MSU CCED.		

1. **CALL TO ORDER AND INTRODUCTIONS:** Meeting was called to order by Committee Chair, Julie Cribley, at: 10:02 am. Madi Opperthauser, EGLE Representative, provided a brief overview of her roles and responsibilities. She is based out of the Detroit area.

2. **ROLL CALL:** Committee Chair Cribley performed a Roll Call of members present.

3. **DETERMINATION OF QUORUM:** Committee Chair Cribley determined that a quorum was present.

4. **ADDITIONS TO AGENDA:** None.

5. **ADOPTION OF AGENDA:**

Member Action: IT WAS MOVED BY MEMBER PAUL SGRICCIA TO APPROVE THE AGENDA DATED SEPTEMBER 23, 2025, SECONDED BY MEMBER JAMES TUTHILL.

All in favor, motion passed 9-0

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6. APPROVAL OF COMMITTEE MINUTES:

Member Action: IT WAS MOVED BY MEMBER JAMES TUTHILL TO APPROVE THE MINUTES, DATED AUGUST 26, 2025, SECONDED BY MEMBER JAMES RICHEY.

All in favor, motion passed 9-0

7. GENERAL PUBLIC COMMENTS: None.

8. AGENDA AND DISCUSSION ITEMS:

a. MMPC Work Plan Update:

Committee Discussion: Robert Spaulding said the Livingston County Board of Commissioners approved the workplan at their August 25th meeting and was submitted to EGLE. Madi Opperthauser with EGLE shared she reached out to get an update on the status of the Livingston County Workplan, which is now progressing to the supervisor for review.

b. Material Management Plan Support Work by SEMCOG Update:

Committee Discussion: Robert Spaulding said the Livingston Board of Commissioners approved this at their August 25th meeting. Once the grant is approved, then the letter of commitment will be obtained.

c. EGLE Grant Application, Agreement Update:

Committee Discussion: Julie Cribley reiterated that the EGLE Grant Agreement will follow once the workplan has been approved, therefore there is no need for discussion at this time.

d. County Material Management Plan Consultant Search/RFP Evaluations Update

Committee Discussion: Julie Cribley gave an update on the status of evaluations and she expects the evaluation committee will interview potential consultants in October.

e. Special Presentation: "PA 115 / Materials Management Plans / Circular Economy / Domicology"

Dr. Rex Lamore - Director, Michigan State University Center for Community and Economic Development (MSU CCED) Circular Economy Team

Abby Carrigan - Student Research Assistant, Michigan State University Center for Community and Economic Development (MSU CCED) Circular Economy Team

Committee Discussion: Brian Jonckheere inquired about ways to inventory current businesses and opportunities for the secondary market. Dr. Lamore suggested performing a Standard Industrial Classification (SIC) search to explore secondary businesses and industries. Lindsey Kerkez asked about resources on where to find examples of regulatory mechanisms. Dr. Lamore recommended Valley of the Sun Coalition from San Fransico and circular economy initiatives out of Boulder, Colorado. Madi Opperthauser also offered to share resources. General discussion followed about market viability and industry standards.

Abby Carrigan talked about her work on a Materials Management Survey.

Any resources discussed will be sent and distributed by Principal Planner Stanford.

f. City of Howell Biosolids and Solid Waste/Recycling Program:

Committee Discussion: Jacob Schlittler provided some basic facts and figures related to the City of Howell Biosolids and Solid Waste/Recycling Program. General discussion ensued.

g. November and December Committee Meetings

Committee Discussion: Discussion on meeting at the County Administration Building for future MMPC meetings. Discussed moving the meetings to the 3rd Tuesdays for November and December due to the holidays.

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Member action: IT WAS MOVED BY MEMBER PAUL SGRICCIA TO CHANGE THE FUTURE MEETING LOCATION TO THE COUNTY ADMINISTRATION BUILDING LOCATED AT 304 E. GRAND RIVER AVE, HOWELL, 48843, IN CONFERENCE ROOM 1, SECONDED MEMBER JAMES RICHEY.

All in favor, motion passed 11-0

Member action: IT WAS MOVED BY MEMBER JAMES RICHEY TO CHANGE THE NOVEMBER MEETING TO NOVEMBER 18TH AND DECEMBER MEETING TO DECEMBER 16TH, SECONDED MEMBER JACOB SCHLITTLER.

All in favor, motion passed 11-0

9. **ANNOUNCEMENTS:** Next Meeting October 28th, County Administration Building, 304 W. Grand River Howell, 48843, Conference Room 1 at 10:00 AM.

   Madi Opperthauser volunteered to invite additional presenters for the committee.

   Sara Thomas provided details about the Livingston County Land Conservancy's annual fundraiser, "Land on the Horizon," scheduled for October 3rd at the Chemung Hills Golf and Banquet Center, at 7:00 PM.

10. **ADDITIONAL PUBLIC COMMENTS:** None.

11. **ADJOURNMENT:**

Member action: IT WAS MOVED BY MEMBER BRIAN JONKHEERE TO ADJOURN THE MEETING AT 11:35 AM, SECONDED MEMBER JAMES TUTHILL.

All in favor, motion passed 11-0

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