LIVINGSTON COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE

MEETING MINUTES

Held at: Livingston County Public Safety Complex

1911 Tooley Rd. in Howell MI 48855

August 26, 2025, 10:00 AM

MATERIALS MANAGEMENT PLANNING COMMITTEE			
MEMBERS PRESENT:	Julie Cribley Kathleen Horning Jacob Schlittler	James Richey Tim Krause Lindsey Kerkez (arrived at 10:15)	Lindsey Kerkez Eric Kohart Paul Sgriccia
MEMBERS ABSENT:	Sara Thomas Richard Burns	Brian Jonckheere	
STAFF PRESENT:	Robert Spaulding Scott Barb Robert Stanford	Martha Haglund	
OTHERS PRESENT:	Madi Opperthauser, EGLE Recycling Specialist Representative		

1. **CALL TO ORDER:** Meeting was called to order by Committee Chair, Julie Cribley, at: 10:01 am.
   a. **INTRODUCTIONS:** Committee Chair Cribley introduced EGLE Regional MMPC Representative, Madi Opperthauser, Recycling Specialist Sustainability Section, Recycling Unit - Livingston Co., Materials Management Division, Michigan Department of Environment, Great Lakes, and Energy.
2. **ROLL CALL:** Committee Chair Cribley performed roll call of members present.
3. **DETERMINATION OF QUORUM:** Committee Chair Cribley determined that a quorum was present.
4. **ADDITIONS TO AGENDA: Paul eric**
5. **ADOPTION OF AGENDA:**

Member Action: IT WAS MOVED BY MEMBER KATHLEEN HORNING TO APPROVE THE AGENDA DATED AUGUST 26, 2025, SECONDED BY MEMBER ERIC KOHART.

All in favor, motion passed 7-0.

6. **APPROVAL OF COMMITTEE MINUTES:**

Member Action: IT WAS MOVED BY MEMBER JAMES TUTHILL TO APPROVE THE MINUTES, DATED JULY 22, 2025, SECONDED BY MEMBER JAMES RICHEY.

All in favor, motion passed 7-0.

7. **GENERAL PUBLIC COMMENTS:** None

8. **AGENDA AND DISCUSSION ITEMS**

   a. **MMPC Work Plan and Budget**
   Committee Discussion: Robert Spaulding discussed submitting the MMPC Workplan on July 30, 2025, but EGLE did not receive it, and he resubmitted the workplan August 26, 2025. The Livingston Board of Commissioners approved the MMPC Workplan and the SEMCOG education program at their August 25, 2025, meeting.

   b. **Material Management Plan Support Work by SEMCOG**
   Committee Discussion: Julie Cribley discussed that the SEMCOG's educational campaign was approved by the Livingston Board of Commissioners.

   c. **EGLE Grant Application, Agreement and EGLE Benchmarks Document**
   Committee Discussion: Julie Cribley noted that the EGLE Grant Application will be the next step in the process following EGLE's approval of the MMPC Work Plan.
   Discussion on EGLE Benchmarks:
   Julie Cribley talked about the EGLE Benchmarks and that they are suggestions not requirements. She asked if the committee wanted to start thinking about standards to include in the final plan. Discussion followed related to hauler reporting requirements, curbside availably, education and encouraging recycling, landfill capacity, community wide programs and future funding

   d. **RFP: Request for Proposals: Consultants Search**
   Committee Discussion: Julie Cribley said the application deadline for RFPs closes August 29, 2025, and she proposed the following members be on the evaluation committee: Julie Cribley, Rob Stanford, Paul Sgriccia, and Tim Krause**.** A tentative date for Sept 19, 2025, for potential interviews with applicants was discussed. The goal would be to have a consultant by November. Paul Sgriccia asked how applicants will be evaluated with regards to cost and qualifications.

Member action: IT WAS MOVED BY MEMBER KATHLEEN HORNING TO APPROVE: JULIE CRIBLEY, ROB STANFORD, PAUL SGRICCIA AND TIM KRAUSE BE ON THE RFP EVALUATION COMMITTEE SECONDED BY MEMBER JACOB SCHLITTLER.

All in favor, motion passed 7-0

10. **ANNOUNCEMENTS: Dr. Rex Lamore – Michigan State University - Circular Economy/Domicology Presentation to MMPC at September meeting.**

    Julie Cribley noted action items for the September 23, 2025, meeting to include the EGLE Grant Application, Request for Proposals, and discussion on waste numbers.

11. **ADDITIONAL PUBLIC COMMENTS:** None.

12. **ADJOURNMENT:**

Member action: IT WAS MOVED BY MEMBER JAMES TUTHILL TO ADJOURN THE MEETING AT 11:07 AM, SECONDED MEMBER JACOB SCHLITTLER.

All in favor, motion passed 7-0