LIVINGSTON COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE

APPROVED MEETING MINUTES

Held at:

304 E. Grand River in Howell MI 48843

Conference Room 1 (Administration Building Downstairs)

June 23, 2026, 10:00 AM

MATERIALS MANAGEMENT PLANNING COMMITTEE			
MEMBERS PRESENT:	Julie Cribley James Tuthill Sara Thomas Richard Burns	James Richey Eric Kohart Kathleen Horning Brian Jonckheere	Nikki Hartley - SEMCOG Paul Sgriccia
MEMBERS ABSENT:	Jacob Schlittler Tim Krause		
STAFF PRESENT:	Scott Barb Robert Stanford Martha Haglund	Rob Spaulding	
OTHERS PRESENT:	Logan Applebee, HDR, Inc. Mark Fosdick – Supervisor, Cohoctah Twp Tony Randazzo – Dir of Technical Services - DPW, Hamburg Twp		

1. **CALL TO ORDER AND INTRODUCTIONS:** Meeting was called to order by Committee Chair, Julie Cribley, at 10:03 am.

2. **ROLL CALL:** Committee Chair Cribley performed a Roll Call of members present.

3. **DETERMINATION OF QUORUM:** Committee Chair Cribley determined that a quorum was present.

4. **ADDITIONS TO AGENDA:** None.

5. **ADOPTION OF AGENDA:**

Member Action: IT WAS MOVED BY MEMBER NIKKI HARTLEY TO APPROVE THE AGENDA DATED JUNE 23, 2026, SECONDED BY MEMBER PAUL SGRICCIA.

All in favor, motion passed 10-0

Approved

6. APPROVAL OF COMMITTEE MINUTES:

Member Action: IT WAS MOVED BY MEMBER JAMES TUTHILL TO APPROVE THE MINUTES, DATED MAY 26, 2026, SECONDED BY MEMBER KATHLEEN HORNING.

All in favor, motion passed 10-0

7. GENERAL PUBLIC COMMENTS: None.

8. AGENDA AND DISCUSSION ITEMS:

A. SEMCOG MMPC SUPPORT WORK UPDATE – Nikki Hartley, SEMCOG
Committee Discussion: Referenced the previous township supervisors' meeting that was held. SEMCOG currently visiting other counties showing video regarding the materials management plan process. Rob Stanford – we will get Nikki in front of the Board of Commissioners in next month or two. Nikki – how about virtual township meeting option? Mark Fosdick – both would capture more people. Video is on YouTube on the SEMCOG page. Link was provided to all townships via planning newsletter per Martha Haglund.

B. EGLE Grant and MMPC Financial Update – Rob Stanford
Committee Discussion: Submission request for 2nd round of grant funding received by EGLE. Same amount of money is being requested. Bulk is for consulting and staff time. Some also for equipment. Not sure when response will be from EGLE. No reimbursements received yet for expenses per Rob Stanford.

C. Materials Management Plan – Logan Applebee, HDR and MMPC members.
1. Results of MMPC Brainstorming Session – Logan reviewed. These results will help inform the community engagement process. Recycling – one surprise was no support for hard to recycle items. Compost – Julie – maybe start a pilot project of food waste drop-offs. Scott Barb – Logan should review the newly adopted Livingston County Agriculture, Food Systems, and Rural Environments Plan which has valuable details and resources. Biosolids – Vigorous discussion with what to do with It and the costs, public health, and risk assessment associated with it. Partnerships -Educational and public/private partnering top priority. Policy – Regional waste authority idea was discussed. Per Brian – there is valuable new technology coming out to consider. Rob Spaulding – should review other county models to see how authorities work and the costs involved. Funding mechanisms – several funding options can be done without having a landfill or a regional authority. Logan explained some of the groups out there doing various models. Mid-Michigan Waste Authority (MMWA) is a good example of one that works well. Landfill space in southeast MI is becoming a premium with limited capacity in the next decade or so. Having access to data is very important to rely on moving forward.
2. Structure of HDR role at MMPC meetings – Logan – Set list of topics for work in the meetings in order to meet EGLE's timeline. Need to be efficient with meeting time.
3. Switching SOAR analysis from in-person to virtual – Logan – Should others be involved in the process? There will be an Invite list in a few weeks for the August meeting. Give Rob Stanford suggestions for folks to invite by 7/8. (Strengths, opportunities, analysis) Second survey will occur after the meeting.
4. Switching Community Engagement Meetings to in-person – Logan - later after the summer.
5. Community Engagement plans for Steering Committee – Logan confirmed that he would be working with the Steering Committee on the creation of the Community Engagement Plans.
6. Request for Information – Data Collection - What else do we need from attendees? Rick – ReTRAC program that tracks solid waste would have good info even though what is being recycled is not required to be reported. Per Rob Spaulding – reach out to municipalities for some numbers. These are some of the immediate needs requested by EGLE. Rob Stanford – went through the list of

Approved

13 items confirming who will be responsible and what items are needed to be addressed. Paul – are biosolids on the radar still? SEMCOG's map is a valuable resource.

D. Other Committee Items for Discussion: MMPC Members

Rob Spaulding – Committee should give an update to Board of Commissioners. Brian – need a way to measure what people are doing in the program area – feedback loop. He'll provide sample to Rob Stanford for sharing.

9. ANNOUNCEMENTS:

A. Next Meeting: July 28, 2026, at 10:00 am

10. ADDITIONAL PUBLIC COMMENTS: None

11. MEETING REVIEW: Rob Stanford – Summary of important items.

12. ADJOURNMENT:

Member action: IT WAS MOVED BY MEMBER PAUL SGRICCIA TO ADJOURN THE MEETING AT 11:43 AM; SECONDED BY MEMBER JAMES TUTHILL.

All in favor, motion passed 10-0

Approved