Parks and Open Space Advisory Committee

Meeting Minutes

June 03, 2026
Administration Building
304 E. Grand River Ave., Howell, MI 48843
Conference Room 4, Upstairs

Members Present: Mike Arens, Jan Lobur, Tim Church, Bill Call, Kevin Eggleston

Members Absent: Commissioner Domas, Commissioner Helzerman, Brian Jonckheere, Neal Glazebrook, Bryan Budds, and Gary Edwards,

Others: Scott Barb, Rob Stanford, Martha Haglund, Kellie Prokuda, Laura Blum from MetroParks

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1. **Call to Order:** By Committee Member, Mike Arens at 9:32 AM

2. **Approval of Agenda:** Agenda of meeting dated June 03, 2026

MOTION TO APPROVE THE AGENDA
MOVED BY LOBUR-SECONDED BY EGGLESTON
ALL IN FAVOR-MOTION PASSED

3. **Approval of Minutes:** Minutes of meeting dated April 08, 2025

MOTION TO APPROVE THE MINUTES
MOVED BY CHURCH-SECONDED BY EGGLESTON
ALL IN FAVOR-MOTION PASSED

4. **Call to the Public:** None

5. **Fillmore County Park Updates**
   a. Facilities: Kevin Eggleston
      - Due to vandalism issues, Kevin is investigating the cost to place boulders around parking lot and gate system.
      - He will be requesting a quote from the County's contracted landscape company to mow at Fillmore.
      - Discussed the cost estimate to clean up the dump area of $400,000 or $7,000/ day. The Dump Clean-Up project was added to the County's Capital Improvement Plan this year. Discussion followed about phasing of cleanup, funding, and safety.
      - Kevin talked about invasive species management and an individual being interested in getting a volunteer group to eradicate invasives at the park. Spraying herbicide is not permitted and would require license, but physical

removal of the plants could be a project as long the group contacts the Facilities Department for further documentation.
- Discussion on the installation of electrical hook up.
  Kellie Prokuda is working to get quotes for a simple electrical element to be added near the electrical pole.

b. **Mt Bike Trail Updates:** Neal Glazebrook sent an email with updates that included:
   - Having to cancel soft opening of trail due to the weather
   - He will provide some dates for a Grand Opening in August/September
   - Asked the committee to consider covering some or a portion of the cost to install the road crossing, $1500.
   - Discussion followed about covering the cost. The consensus was that the committee would like to reserve large funding requests for the foundation. The $1500 would exceed the budget for the donation fund. County Planning recommended $500 from the donation fund as it would help defray the costs while not diminishing the donation fund.

IT WAS MOVED BY LOBUR AND SECONDED BY CHURCH TO APPROVE PAYMENT OF $500 FROM THE DONATION FUND TO MOTOR CITY MOUNTAIN BIKE ASSOCIATION TO DEFRAY SOME OF THE COST TO INSTALL THE ROAD CROSSING FOR THE MOUNTAIN BIKE TRAIL.

ALL IN FAVOR-MOTION PASSED

c. **HAPRA Updates:** Tim Church
   - There are 50 registered for 9/11 5K many of them Tri-race runners.
   - HAPRA received a grant from MParks for the purchase of a GRIT Chair, an adaptable wheelchair to use on hiking trails. The chair is free to reserve and can be picked up at the Oceola Community Center. Working on scheduling dates for the public to use the GRIT chair at Fillmore
   - UMAISE (University of Michigan Adaptive & Inclusive Sports Experience) will no longer be available to partner on programming at Fillmore Park as UMAISE has lost their funding.

d. MDNR Grant for Fillmore County Park: Grant is still in review. No update.

6. Lutz County Park Update

a. Facilities: No Update

7. Other: Membership Updates: Tim Church & Bill Call will be reappointed to the POSAC Committee, June 8th.

a. The Park and Recreation Plan will be expiring next year. Deadline to submit the plan to the state is February 2027.

8. Call to the Public: None

9. Adjournment

MOTION TO ADJOURN AT 10:17 A.M.

MOVED BY LOBUR-SECONDED BY EGGLESTON

ALL IN FAVOR-MOTION PASSED